

School District Administrative Claiming (SDAC) Sample Universe

As a general rule, school district staff spending time on any of the Medicaid reimbursable SDAC activities described in Chapter 2 of the [SDAC guide](#) may be included in the SDAC sample pool. (3-1)

LEA Tip: Using the appropriate quarter date range, a query should be run utilizing district employee management software. The query should include positions likely to perform [outreach activities](#) as identified by the district or certified through the Medicaid office. Employees who are fully funded by federal sources must be excluded from this report. Please note: The query may include contracted personnel as well as vacant positions likely to be filled during the quarter. Reviewing the list of [outreach activities](#) in Chapter 2 of the [SDAC guide](#) with leadership and department heads is key to ensuring the sample pool is comprehensive.

Examples of Job Categories that Might be Included in the SDAC Sample Pool

Employed or contract school district staff within the following job categories could reasonably be expected to perform SDAC reimbursable activities without certification. (3-1)

1. Speech-Language Pathologists and Speech-Language Pathology Assistants
2. Audiologists and Audiology Assistants
3. Occupational Therapists and Occupational Therapist Assistants
4. Physical Therapists and Physical Therapist Assistants
5. Behavior Analysts
6. Social Workers
7. Psychologists and Interns
8. Counselors
 - a. Guidance
 - b. Marriage and Family Therapist
 - c. Mental Health
9. Diagnosticians
10. Physicians
11. Nurses
 - a. Advanced Registered Nurse Practitioner
 - b. Registered Nurse
 - c. Licensed Practical Nurse
 - d. School Health Aides
 - e. Health Specialists
12. Interpreters
13. Orientation and Mobility Specialists
14. Bilingual Specialists
15. Program and Staffing Specialists
16. Substance Abuse Specialist
17. Administrators for Exceptional Student Education (ESE)
18. Augmentative Specialists
19. Dietitians
20. Respiratory Therapists
21. Liaisons and Related ESE Teachers

*In addition to the list above, a district may include Paraprofessionals, School Resource Officers, Supervisors, Coordinators, Directors, Administrators, Elementary Principals, Center School Principals, or other positions likely to perform [outreach activities](#).

Please refer to **“Who Should Not be Included in the SDAC Sample Pool”** (3-2) to determine if a [Job Title Certification Form](#), District Job Description, and [Outreach Activities Checklist](#) must be emailed to SDAC@ahca.myflorida.com for approval.